

Important Information for WR '26

Dropoff and Pick up Times: Arrive at Parkway Bible Church (303 E Pflugerville Pkwy, Pflugerville, TX, 78660) for registration **as early as 5 pm and no later than 5:30 pm on Friday, January 9th**. Check-in will be in the main lobby. We will depart for **Camp Tejas in Giddings, TX at 6:15 pm**. If a student is not here by **6 pm**, their guardian will be responsible for transporting them to camp. On Sunday, January 11th, students will return to **Parkway Bible Church by 2:15 pm**. Please plan to arrive promptly at **2 pm** to pick up students.

Payment: To help registration go smoothly, all payments **for Winter Retreat are required to be paid in full online, before December 31st, 2025.** If you still have an outstanding balance, please pay as soon as possible.

Signing Camp Tejas Waiver and Parkway Waiver: There are 2 waivers that must be filled out to attend the retreat, the Parkway Waiver, and Camp Tejas's consent form. This was an option to complete at the final stage of your registration. If you did not complete them, check the top of the email for two links to finalize your registration. Most people sign the waiver when they initially register, but please double check your email after registering to see if there are additional forms to fill out.

When you Arrive for Check in: This year we are following the same process of checking in for Winter Retreat as last year. To help it go smoothly, we appreciate you following these instructions below.

Step 1: Drop off your luggage (no more than one suitcase and one sleeping bag) by the U-Haul so that it can be loaded. Please write your name on your suitcase or tag it in some unique way so it's recognizable. Hold onto your pillow for the bus ride so we can save space in our trailers.

Step 2: If you have medication for your student, please drop it off at the medication station. If you don't, skip to step 3.

Step 3: Find the correct line. There will be several checks in lines for middle schoolers, and several check in lines for high schoolers. If you have both high school and middle school students, just pick one line. At the check in station, we will take your attendance, tell you your youth leaders names, your cabin name, make sure waivers are signed, and help answer any questions you may have.

Step 4: From the check-in line, you will be directed to fill out your name tag with the cabin you are in, grab your shirt and sticker, turn in your phone, and then exit out front or if it's too cold, we will open the worship center.

Food: Packing snacks for the weekend isn't necessary but fun for students and highly encouraged in general.

We understand that getting students and their luggage to Parkway by **5:30 pm** may be challenging when considering it's also around dinner time. **We encourage parents to pick up dinner or pack one they can eat before they depart as we are not providing a meal on Friday night.** On Sunday, the students will have a later breakfast but will not receive lunch.

Transportation: This year, all students will be placed in 3 buses provided by HISD that will transport us to and from camp.

Teams: Each year we add a fun and competitive element to the retreat by dividing participating students into 2 teams. The tradition is for students to wear attire fitting with their corresponding team name to the sessions throughout the weekend. We will send out an updated packing list at least one month before the retreat so students can prepare.

Phones: We take up all student's phones to help them focus on God and make life-changing relationships over the weekend. The camp contacts listed below can be contacted with important questions regarding your student. In addition, if students need to call home, they can do so by asking one of their adult youth leaders or the student pastor. We will give the phones back to students on the bus ride back to Parkway on Sunday, although many students prefer to just leave their phones at home altogether.

Registered Nurse Contact: Hannah Remus is a registered nurse who will be assisting our students with medical needs this weekend. If you need to contact her, she can be reached at (512) 541 – 9362.

Pastor Contacts: Chad Butterworth oversees the entire Winter Retreat experience and can be reached at (512) 769-0523. Please send a text and explain the purpose of your call and Chad will respond as soon as possible. Keegan Allen is an additional pastor on Pkwy Staff and can be reached at (512) 550-9151.

If you have any questions, we'd be happy to assist. Simply email Chad Butterworth at cbutterworth@parkway.church.